

Arizona Independent Redistricting Commission

Thursday, April 14, 2011

10:00 A.M.

Location

The Industrial Commission
800 West Washington Street
Phoenix, Arizona

Attending

Colleen Coyle Mathis, Chair
Jose M. Herrera, Vice Chair
Scott Day Freeman, Vice Chair
Linda C. McNulty, Commissioner
Richard P. Stertz, Commissioner

James E. Barton II, Assistant Attorney General

Meeting Summary

1. Call to Order
 - The meeting was brought to order at 10:01 A.M. by Chairman Mathis followed by the Pledge of Allegiance.
 - There was a quorum present.
 - Any member of the public wishing to speak was requested to fill out a public comment form and submit it to the Chair.

2. Approval of Minutes
 - The minutes of the March 31, 2011 meeting, in the form of a meeting transcript, were reviewed and several changes in the form of corrections of typographical errors were recommended by Commissioner McNulty. The Minutes were approved on a motion by Commissioner Freeman, seconded by Commissioner Stertz.
 - There was a brief discussion to ascertain the preferred format of Meeting Summary Minutes. It was agreed that the format of the March 31, 2011 Meeting Summary Minutes was the most concise and easily understood by the public and executive. On a motion by Commissioner Freeman, seconded by Commissioner McNulty, it was agreed to table the Meeting Summary Minutes of April 8, 2011 for reformatting. It was further unanimously agreed that Commissioner Freeman would take the lead on the reformatting and give further guidance and approval on format.

3. Call for Public Comment
 - Steve Muratore, Publisher, Arizona Eagletarian
He wants to see all spreadsheets on the prior Commission expenditures made clear to the public.
If possible, he would like to see an Executive Director appointed today so that there is sufficient time for background checks and a search of public records.
4. Discussion and Possible Action on Office Space Options
 - Nola Barnes, ADOA General Services Division, explained rents, square footages, ADA compliance issues and other amenities, and answered questions for the Commission. Properties under consideration were:
 - i. Evans House, 1100 West Washington Street
Has updated ADA requirements
Has an installed, operational wheelchair lift
Parking at ADEQ garage
No dedicated security
IT needs can be met but further information is needed per Buck Forst
 - ii. Industrial Commission (5th Floor), 800 West Washington Street
Meets all ADA requirements
Parking at building
On-site security
Hearing Room available at no charge
IT needs met
It was agreed that Commissioner Stertz and Ms. Barnes will meet with the Executive Director of the Industrial Commission to further discuss the space they have available.
5. Discussion and Possible Action on a Web Site
 - Buck Forst, ADOA Information Services Division, advised the Commission of the following in regard to the web site:
 - i. It has been up and operational for several weeks.
 - ii. The work of the previous Commission has been preserved.
 - iii. Commission meeting agendas are posted.
 - iv. It is serving as an active public resource.
 - In response to a question from Commissioner McNulty, Mr. Forst said that it was indeed possible to add the email addresses of the Commissioners to the web site if that is the desire of the Commission.
6. Discussion and Possible Action on Renting Versus Buy Decision of A/V Equipment for Streaming Meetings on Internet
 - Buck Forst, ADOA Information Services Division, provided quotes and system specifications on the required equipment and rent/buy options to the Commission. After discussion it was apparent that it was financially prudent to purchase the equipment. Therefore, on a motion by Commissioner Stertz, seconded by Commissioner McNulty, Buck Forst was authorized a top set of \$16,000.00 including tax, to negotiate and purchase a wireless system. The purchase is to include one day

of training for himself and one day of training for the IT person appointed by the Commission. The motion carried with all in favor.

7. Discussion and Possible Action on Budget and Appropriations
 - Joe Whitmer, ADOA General Services Division, presented the Commission with a spreadsheet to indicate the spending year by year, per month, of the 2001 Commission.
 - Commissioner Stertz indicated that he believed it was important that the Commission get the current spending data at the same time as the public did. Mr. Whitmer indicated that this would be the case. It is also possible to link directly to the General Accounting Office site.
 - Mr. Whitmer advised the Commissioners that the budget just signed by the Governor has \$3 million in non-lapsing funds for the work of the Commission for FY 2012.
 - The budget process for FY 2013 will begin shortly after July 1, 2011.
8. Discussion on IRC Timeline
 - Mr. Barton provided the timeline of the work of the previous Commission.
 - Mr. Barton stated that the statutory concerns are few related to the timeline. Primarily the districts must be drawn in time for the next election and in time for public comment.
 - The prior Commission had an Executive Director in place by March 20 but as Commission McNulty noted, the previous Commission was also appointed earlier.
 - Commissioner Stertz asked Mr. Barton a practical date for delivery of a final draft. Mr. Barton indicated that October 1 was a good date to shoot for.
9. Discussion of Request to Department of Justice to Make Presentation to Commission on Preclearance Process
 - Commissioner McNulty contacted the Department of Justice to get a sense of the process and the timing of events.
 - Typically, the Department of Justice designates teams for each state. Commissioner McNulty left a message for the Arizona team and is waiting for a call back.
 - Commissioner Freeman commended the Department of Justice web site and the information available there. He expressed a preference for having counsel onboard prior to talking to the Department of Justice.
10. Obtaining County Census Data Information
 - Commissioner McNulty recommended that the Commission continue to focus on the big picture until after counsel is onboard.
 - Mr. Barton provided some background on the data and how it is used.
11. Discussion and possible Action on Hiring Process
 - A slate of five candidates is to be interviewed for the Executive Director position today.
 - The hiring justification for Information Technology Specialist has been submitted.

- All other support positions remain open until the appointment of the Executive Director.
12. Agenda Items and Dates of Future Meetings
- Agenda items to include:
 - i. Office space options
 - ii. Hiring process/appointment of staff
 - iii. Response to posted Request for Proposals
 - Scheduled meeting dates are:
 - i. Wednesday, April 20, 2011 at 11:00 A.M. in Phoenix – Location TBD
 - ii. Monday, May 2, 2011 at 1:00 P.M. in Phoenix, - Location TBD
13. Recess for Lunch
- The meeting adjourned at 11:45 A.M. for lunch.
14. Interviews of Candidates for Executive Director
- The meeting was brought to order at 1:00 P.M. by Chairman Mathis.
 - A motion was made by Commissioner Stertz, seconded by Commissioner Freeman to move into Executive Session to interview the slate of five candidates for the position of Executive Director. Although Commissioner Herrera opposed, the motion carried.
 - After the Executive Session, the meeting was again brought back to order at 4:34 P.M. Commissioner Herrera made a motion that Geoffrey E. Gonsler and Raymond F. Bladine be invited to attend the next Commission meeting and each be given a 45 minute interview in a public forum. All being in favor the motion carried.
15. Adjournment
- There being no further business the meeting adjourned at 4:40 P.M.

/paw